

BIDDING FOR THE HEALTH CARE SERVICE PROVIDER FOR BCDA FOR CY 2018-2019

BID BULLETIN NO. HMO 2018-001

This bid bulletin clarifies queries raised during the Pre-Bid Conference for the **Bidding for Health Care Service Provider for BCDA for CY 2018-2019** held on 03 May 2018, and other matters relative to the bidding.

1. Queries/Questions by Prospective Bidders

Issues Raised	Clarification/s
1. What would be the basis of the premium rates for dependents?	The winning Health Care provider shall determine the rates for the dependents. However, the Principal Members may choose different membership plan/package and Maximum Coverage Benefit (MCB) for each of their dependents provided it shall not exceed Php380,000.00 which is the MCB of Principal Members.
2. What is the figure of dependents currently enrolled with existing BCDA Health Care Provider?	The dependents currently enrolled with existing BCDA Health Care Provider are 111. (see attached list)
3. What is the coverage of pre-existing conditions for dependents?	The dependents enrolled with the current health care service provider shall be covered up to MCB. However, the pre-existing coverage for newly enrolled dependent members shall be up to Twenty Thousand Pesos only (P20,000.00) during the first three months but shall be up to the MCB after the three-month period.
4. Whether BCDA will provide the utilization report.	The Summary of 2017-2018 BCDA Utilization Report submitted by BCDA's current health care service provider will be provided to those who bought the Bidding Documents.
5. Whether the bidders can request for the soft editable copies of the sample forms.	Only the proponents who bought the bidding documents will be provided with the editable soft copies of the sample forms.

2. Other Clarifications from the BAC

- a. The Approved Budget for the Contract (ABC) does not include the premium rates for the Dependent Members.
- b. The Bank Guarantee Form for Advance Payment Form should be excluded from the Bidding Forms since advance payment is not allowed in the services being procured.

(Bid Bulletin No. HMO 2018-001)

- c. The hierarchy scheme shall be followed with regard to the health care coverage of the dependents of Principal Members.
- d. The bidders must be registered with PHILGEPS, otherwise the bidders will be rated failed in the submission of the said document, which shall result in declaring them as "ineligible".
- e. The bid documents can be accessed in the PHILGEPS and BCDA Websites.
- f. The bid bulletin shall be posted in PHILGEPS and BCDA websites on **10 May 2018**. However, only those who purchased the bidding documents are entitled to directly receive a copy of the Bid Bulletin by email.
- g. The bidding documents are available for sale until the day of submission. Only the bidders which purchased the bid documents shall be allowed to submit their bids.
- h. The computation of the bid security shall be based on the Approved Budget for the Contract (ABC) depending on the form of security chosen by the prospective bidder.
- i. However, the bidders may submit a notarized Bid Securing Declaration in lieu of other forms of bid security. It is important to note, however, that although the Bid Securing Declaration does not require cash, its enforcement shall include automatic blacklisting and payment of certain fines in the event that the bidder violates any of the conditions set forth in the bidding documents.
- j. The bid should not be more than the ABC, otherwise the bidder will be disqualified.
- k. NFCC Computation shall be based on the audited Financial Statements for the year 2016 or 2017 whichever is available, using the computation provided in paragraph 5.5 of the Instruction to Bidders.
- l. The bidders are requested to use tabs in compiling their bid documents for quick and easy identification and verification.

3. Reminders from the BAC

- a. BCDA adheres to the "No-Contact Rule". All clarifications should be made in writing and addressed to the BAC-G Secretariat. Deadline of Clarification is at **5pm on 08 May 2018**.
- b. Visiting or calling the members of the BAC, the TWG, the Secretariat or anyone working for BCDA is not allowed and will not be entertained.
- c. Dates, in the absence of any qualifications, are meant to be calendar days. Calendar days include Saturdays, Sundays and Holidays.

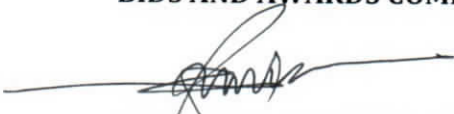
- d. The **deadline for the submission of bids for the Bidding for the Health Care Service Provider for BCDA for CY 2018-2019 is on 18 May 2018 at 9:00 AM** at the BCDA Central Receiving and Releasing Area (CRRA) located at the 2nd Floor Bonifacio Technology Center, 31st St. cor. 2nd Avenue Bonifacio Global City, Taguig City. The computer system clock at the CRRA that is set to Philippine Standard Time (PhST) shall be used as reference in determining the time for the submission of bids. Hence, participating bidders are advised to synchronize their timepieces with the said computer system clock. **Late bids or those submitted after 9:00 AM of 18 May 2018 shall not be accepted.**
- e. Bidders may submit their eligibility documents earlier before the deadline of submission to avoid late submission of bids.
- f. **Bid opening shall be on 18 May 2018 at 10:00 AM** at the BCDA Corporate Center, 2nd Floor Bonifacio Technology Center, 31st St. cor. 2nd Avenue Bonifacio Global City, Taguig City. Bids will be opened in the presence of the Bidders. However, the Bidders' attendance during the Opening of Bids is not compulsory but it is advised that bidders should send their representatives to assist the BAC and answer clarifications, if any.
- g. All pages of the Bid Form must be appropriately signed by the bidders or the bidder's authorized representative. The corresponding authorization should also be attached. Failure to do so shall be a ground for the rejection of the Bid.
- h. All licenses, permits and other required clearances should be valid at the time of the submission of bids and signing of the contract.
- i. The BAC expects the bidders to exercise due diligence in going through the bidding documents to be able to prepare their bids intelligently.
- j. The following documents are required to be NOTARIZED and should include complete information on the PTR No., MCLE No., Authority or Commission Number, etc..
- i. Omnibus Sworn Statement
 - ii. Bidder's Representative Authorization (as provided in Paragraph 2 of the Omnibus Sworn Statement)
 - iii. Bid Securing Declaration
- k. BCDA reserves the right to waive minor defects in forms and requirement as long as they do not affect the genuineness and authenticity of the documents submitted.
- l. BCDA reserves the right to accept or reject any bid, to annul the bidding process, and to reject all bids at any time prior to contract award, without incurring any liability to the affected bidder or bidders.

Please be reminded that all queries after the release of this Bid Bulletin will not be entertained.

All provisions, conditions and statements in the bidding documents inconsistent with this Bid Bulletin are either modified or rendered ineffective, as the case may be.

Issued on 10 May 2018.

BIDS AND AWARDS COMMITTEE FOR GOODS



BGEN CARLOS F QUITA (RET)
Chairperson

Uncontrolled when printed or emailed