

**BIDS AND AWARDS COMMITTEE FOR GOODS (BAC-G)**

**RESOLUTION NO. BAC-G 2021-019**

**PROCUREMENT OF MICROSOFT WINDOWS LICENSES FOR BCDA THROUGH  
NEGOTIATED PROCUREMENT VIA AGENCY-TO-AGENCY**

**WHEREAS**, the Bases Conversion and Development Authority (BCDA), intends to conduct the **Procurement of Microsoft Windows Licenses**;

**WHEREAS**, in the 21 June 2021 memo (**Annex A**), the end-user Information and Communications Technology Department (ICTD) informed the BAC-G that Executive Vice President Zosa has approved the **Procurement of Microsoft Windows Licenses for BCDA via Negotiated Procurement** with an Approved Budget for Contract (ABC) amounting to **Two Million Ninety Thousand Pesos (Php2,090,000.00)**, inclusive of all government taxes and fees, with the following specifications;

Item	Description	Qty	Unit Cost	Total (PhP)	User	Remarks
1	MS Office Standard 2019 for Windows	110	19,000.00	2,090,000.00	BCDA-Wide	MS Office application is required for newly acquired PCs and laptops for 2021

**WHEREAS**, in its 29 June 2021 memo to the Bids and Awards Committee for Goods (BAC-G) (**Annex B**), the end-user requested the **Procurement of Microsoft Windows Licenses** from the PS-DBM via Negotiated Procurement, pursuant to Section 53.5 of the Revised Implementing Rules and Regulations (RIRR) of Republic Act (RA) No. 9184, to wit;

*“Negotiated Procurement is a method of procurement of Goods, Infrastructure Projects and Consulting services, whereby the Procuring Entity directly negotiates a contract with a technically, legally and financially capable supplier, contractor or consultant in any of the following cases:*

*XXX“Agency-to-Agency. Procurement of Goods, Infrastructure Projects and Consulting Services from another agency of the GoP, such as the DBM-PS, which is tasked with a centralized procurement of Common-Use Supplies for the GoP in accordance with Letters of Instruction No. 755 and E.O. 359, s. 1989.” XXX*

**WHEREAS**, Annex “H” of the same IRR sets the conditions for the Procurement via Agency-to-Agency, enumerated as follows:

- i. The Procuring Entity shall justify that entering into an Agency-to Agency Agreement with the Servicing Agency is more efficient and economical to the government;

- ii. Servicing Agency has the mandate to deliver the goods and services required to be procured or to undertake the infrastructure project or consultancy required by the Procuring Agency;
- iii. Servicing Agency has the absorptive capacity to undertake the project; and
- iv. Servicing Agency owns or has access to the necessary tools and equipment required for the project;

**WHEREAS**, during the 24 August 2021 BAC-G's pre-procurement conference, ICTD represented to the BAC-G that the following conditions of the Negotiated Procurement via Agency-to-Agency arrangement are economical, efficient, and advantageous for BCDA:

1. The PS-DBM offers more competitive prices than the prices offered by the market for the Procurement of Microsoft Windows Licenses for BCDA because it orders goods and services in large volume. With this condition, it is more advantageous, efficient, and economical for BCDA to enter into an Agency-to-Agency Agreement with PS-DBM.
2. The PS-DBM is tasked to provide the following services, among others, 1) procure quality government requirements efficiently and economically from reputable sources; 2) provide excellent customer service responsive to the needs of its stakeholders; and 3) foster integrity and a fair, transparent, and competitive environment in procurement; and
3. The PS-DBM has a capacity to deliver the needed one hundred ten (110) Microsoft Windows Licenses to BCDA on time.


**NOW, THEREFORE**, foregoing premises considered, we, the Members of the BAC for Goods hereby **RESOLVE**, as it is hereby resolved, to recommend the following:

1. **Procurement of Microsoft Windows Licenses for BCDA** through Negotiated Procurement via "Agency-to-Agency" with the PS-DBM, pursuant to Section 53.5 of the RIRR of RA 9184, with an ABC of **Two Million Ninety Thousand Pesos (Php2,090,000.00)**, inclusive of all government taxes and fees, subject to the existing auditing and accounting rules and regulations; and
2. Delegate the procurement to the Procurement and Property Management Department (PPMD) and for PPMD to coordinate with PS-DBM, end-user, and other concerned departments for the **Procurement of Microsoft Windows Licenses for BCDA**.

**RESOLVED**, at the BCDA Corporate Office, this 24th of August 2021.

**BIDS AND AWARDS COMMITTEE (BAC) FOR GOODS**

  
**JOSHUA M. BINGCANG**  
Chairperson

  
**JOCELYN L. CANIONES**  
Vice Chairperson

  
**SAMUEL JOHN L. VIDALLON**  
Member

  
**CHRISTIAN T. DULDULAO**  
Member

  
**RITCHIE P. PACLIBAR**  
Member

Approved By:

  
**AILEEN ANUNCIACION R. ZOSA**  
Executive Vice President

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