

**BIDDING FOR THE PROCUREMENT OF IT EQUIPMENT AND  
SOFTWARE FOR 2018**

**BID BULLETIN NO. IT-2018-001**

This Bid Bulletin clarifies the queries raised during the Pre-Bid Conference held on 20 September 2018 (Thur) and other matters relative to the *Bidding for the Procurement of IT Equipment and Software 2018*.

**1. Queries/Questions by Prospective Bidders during Pre-bid Conference held on 20 September 2018 (Thurs)**

<b>Issues Raised</b>	<b>Clarification/s</b>
1. On the awarding of Lowest Calculated Bid (LCB).	The awarding of LCB will be on a per lot basis.
2. On the amount of every item on the Technical Specifications.	Bidders should not go beyond the Approved Budget for the Contract (ABC) per item.
3. Whether the prospective bidder is required to submit a Reseller Certificate for the items.	No, the prospective bidder is not required to submit a Reseller Certificate for the items.
4. Whether the prospective bidder can propose a lower version of the required items.	No, the prospective bidders must comply with the proposed technical specifications. However, they may opt to provide a higher version of the required items.
5. On the provision of wireless Bluetooth or WiFi.	Prospective bidders can submit a Wireless LAN 802.11 ac + BT specification.
6. Whether a display port can be provided in lieu of VGA port for the All-In-One PC.	A display port may be provided instead as long as a display port to VGA adapter is included.
7. On the required specifications of the Hard Disk.	7200 rpm is required for the Hard Disk.
8. On the All-in-One PC Configuration.	All-In-One is a type PC form factor in which all the system components and display is combined in one chassis.
9. Whether HDMI interface is allowed in lieu of Display Port in the specifications of the Notebook PC.	Yes. The prospective bidders may provide a Display Port and/or HDMI for the Notebook PC.

10. On the required specifications of the Video Card.	For Lot A, No. 3 PC WorkStation, 4GB Graphics is acceptable.
11. Whether they need to attach the Contracts indicated in the List of Completed and On-going Contracts	<p>For the <b>COMPLETED</b> government and/or private contracts <b>similar in nature</b> as the contract subject of bidding, the Bidder is required to attach the single largest contract or two (2) contracts with an aggregate amount of at least 50% of the Approved Budget for the Contract (ABC) must be supported with the following documents:</p> <ol style="list-style-type: none"> <li>1. Purchase Order or Contract; <b>AND</b></li> <li>2. Certificate of Completion or Official Receipt of last payment received</li> </ol> <p>For On-Going Contracts, the bidder is required to provide only a Statement/List of <b>All</b> its ongoing government and private contracts. Proof of those contracts will be validated during the conduct of Post-Qualifications.</p>

**2. Queries/Questions by Prospective Bidders submitted after the conduct of Pre-bid Conference**

Issues Raised	Clarification/s
1. For Lot C: two (2) units of portable printer, on the possibility of lowering down print speed to at least 20PPM for black	Yes. Please refer to revised Technical Specifications/Compliance Form.
2. For Lot C: 2 units of portable printer, on the possibility of using WiFi connection for the portable printer	Yes. Please refer to revised Technical Specifications/Compliance Form.
3. For the Lot D: 2 units of projector, on the possibility of lowering down white light output for Eco Mode to at least 2400LM	Yes. Please refer to revised Technical Specifications/Compliance Form.

**3. Clarifications**

- a. The Approved Budget of the Contract (ABC) for the project is Eight Million Six Hundred Eighty One Thousand Pesos (PhP8,681,000.00), inclusive of all applicable taxes, charges, duties and fees.



- b. Please refer to the table below for the complete list of Lots required for the **Procurement of IT Equipment and Software 2018:**

Lot	Description	Qty	Total
A	1. Desktop	55	3,300,000.00
	2. Notebook	20	1,400,000.00
	3. PC Workstation	3	360,000.00
	<i>Sub-total</i>		<i>(5,060,000.00)</i>
B	1. PC Workstation Design	1	70,000.00
	2. Tablet	14	392,000.00
	3. Tablet for GIS	1	55,000.00
	<i>Sub-total</i>		<i>(517,000.00)</i>
C	1. Inkjet Printer	1	20,000.00
	2. Portable	2	50,000.00
	<i>Sub-total</i>		<i>(70,000.00)</i>
D	1. Projector	2	130,000.00
	2. Document Camera	3	99,000.00
	<i>Sub-total</i>		<i>(229,000.00)</i>
E	1. Adobe InDesign	2	24,000.00
	2. Adobe Acrobat	1	27,000.00
	3. Adobe Illustrator	3	36,000.00
	<i>Sub-total</i>		<i>(87,000.00)</i>
F	1. 3D Modelling Software Application for GIS	2	824,000.00
	2. Arc GIS 3D Analyst Extension	1	310,000.00
	<i>Sub-total</i>		<i>(1,134,000.00)</i>
G	1. AutoCAD Civil 3D	1	350,000.00
	2. AutoCAD LT	3	66,000.00
	<i>Sub-total</i>		<i>(416,000.00)</i>
H	Video Conferencing System	1	1,168,000.00
	<b>Total</b>	<b>PhP</b>	<b>8,681,000.00</b>

- c. The bid should not be more than the ABC, otherwise the bidder will be disqualified.
- d. The bidders must be registered with PhilGEPS under Platinum Membership, otherwise the bidders will be rated failed which shall result in declaring them as "ineligible".
- e. The bid documents can be accessed from the PhilGEPS and BCDA websites.
- f. Statement / List of **all on-going, and completed** government and private contracts within the last three (3) years (September 2015 - September 2018) shall be submitted using the following forms and with the related supporting documents:

- (FORM SF-GOOD-13a) **Statement/List of all its ongoing** government and private contracts, including contracts awarded but not yet started, if any, whether similar or not similar in nature and complexity to the contract to be bid.
  
- (FORM SF-GOOD-13b) Statement/List of **AT LEAST ONE (1) COMPLETED** government and/or private contracts (***Section IX, Bidding Forms***) **similar in nature** as the contract subject of bidding with a value of at least fifty (50%) of the Approved Budget for the Contract (ABC); or **TWO (2) similar contracts with the aggregate contract amount equivalent to at least fifty percent (50%) of the ABC** of the contract subject of the bidding at hand supported with the following documents (in accordance to BDS Clause 5.4 of the BDS):
  1. Purchase Order or Contract; **AND**
  2. Certificate of Completion (COC) or Official Receipt (OR) of last payment receive
  
- g. The necessary bid bulletin shall be posted in PhilGEPS and BCDA website on **26 September 2018 (Wed)**. However, only those who purchased the bidding documents are entitled to directly receive a copy of the Bid Bulletin by email.
  
- h. Only those bidders who purchased the bid documents are allowed to submit their bids. Bidders have until 04 October 2018 to purchase the bid documents.
  
- i. The computation of the bid security shall be based on the Approved Budget for the Contract (ABC).
  
- j. The bidders may submit a notarized Bid Securing Declaration in lieu of other forms of bid security. It is important to note, however, that although the Bid Securing Declaration does not require cash, its enforcement shall include automatic blacklisting and payment of certain fines in the event that the bidder violates any of the conditions set forth in the bidding documents.
  
- k. NFCC Computation shall be based on the audited Financial Statements for the year 2017, using the computation provided in paragraph 5.5 of the Instruction to Bidders, and should be at least equivalent to the ABC.
  
- l. The bidders are requested to use tabs in compiling their bid documents for quick and easy identification and verification.

#### 4. Reminders

- a. BCDA adheres to the "No-Contact Rule". All clarifications shall be made in writing and addressed to the BAC-G Secretariat. **Deadline for Clarification is on 24 September 2018 (Mon) at 5:00PM.**



- b. Visiting or calling the members of the BAC, the TWG, the Secretariat or anyone working for BCDA is not allowed and will not be entertained.
- c. Dates, in the absence of any qualifications, are meant to be calendar days. Calendar days include Saturdays, Sundays and Holidays.
- d. The **deadline for the submission of bids for the *Bidding for the Procurement of IT Equipment and Software 2018* is on 04 October 2018 (Thur) at 1:00PM** at the BCDA Central Receiving and Releasing Area (CRRA) located at the 2<sup>nd</sup> Floor Bonifacio Technology Center, 31<sup>st</sup> St. cor. 2<sup>nd</sup> Avenue, Bonifacio Global City, Taguig City. The computer system clock at the CRRA that is set to Philippine Standard Time (PhST) shall be used as reference in determining the time for the submission of bids. Hence, participating bidders are advised to synchronize their timepieces with the said computer system clock. **Late bids or those submitted after 1:00PM of 04 October 2018 (Thur) shall not be accepted.**
- e. Bidders may submit their eligibility documents days ahead of the deadline for submission in order to avoid late submission.
- f. **Bid opening shall be on 04 October 2018 (Thur) at 2:00PM** at the BCDA Corporate Center, 2<sup>nd</sup> Floor Bonifacio Technology Center, 31<sup>st</sup> St. cor. 2<sup>nd</sup> Avenue, Bonifacio Global City, Taguig City. Bids will be opened in the presence of the Bidders. Although the bidders' attendance during the Opening of Bids is not compulsory, it is advised that bidders send their representative to assist the BAC and answer clarifications, if any.
- g. Each and every page of the Bid Form must be appropriately signed by the bidder or the bidder's authorized representative. The authorization should also be attached. Failure to do so shall be a ground for the rejection of the Bid.
- h. All licenses, permits and other required clearances should be valid at the time of the submission of bids, Post-Qualification Evaluation, and signing of the contract
- i. The BAC expects the bidders to exercise due diligence in going through the bidding documents so that they can prepare their bids intelligently.
- j. The following documents are required to be NOTARIZED, which should be duly sworn to and include complete information on the PTR No., MCLE No., Authority or Commission Number, etc.:
  - i. Omnibus Sworn Statement
  - ii. Bidder's Representative Authorization (as provided in Paragraph 2 of the Omnibus Sworn Statement )
  - iii. Bid Securing Declaration
- k. BCDA reserves the right to waive minor defects in forms and requirement as long as they do not affect the genuineness and authenticity of the documents submitted.

- l. BCDA reserves the right to accept or reject any bid, to annul the bidding process, and to reject all bids at any time prior to contract award, without thereby incurring any liability to the affected bidder or bidders.

**Please be reminded that all queries after the release of this Bid Bulletin will not be entertained.**

All provisions, conditions and statements in the bidding documents inconsistent with this Bid Bulletin are either modified or rendered ineffective, as the case may be.

**Issued on 26 September 2018.**

**BIDS AND AWARDS COMMITTEE FOR GOODS**

  
**BGEN CARLOS F QUITA (RET)**  
Chairperson