

**BASIS CONVERSION AND DEVELOPMENT AUTHORITY
SCHEDULE OF ADVANCES TO OFFICERS AND EMPLOYEES
As of March 31, 2015**

ACCOUNTABLE OFFICER/AGENCY (A)	POSITION/ DESIGNATION (B)	PURPOSE (C)	DATE GRANTED (D)	REFERENCES CHECKORJ# (E)	AMOUNT GRANTED (F)	BEGINNING BALANCE AS OF MARCH 01 (G)	AMOUNT LIQUIDATED/ REFUNDED MARCH 2014 (H)	ENDING BALANCE AS OF MARCH 31 (I)=(F+G-H)	REMARKS
PETTY CASH FUND/REVOLVING FUND									
Zosa, Aileen	EV/P	Petty cash fund for OEVP - SO# 25	01/30/2015	CK# 2637446		10,000.00		10,000.00	
Politecario, Eduardo	PM IV - PSD	Petty cash fund for PSD - SO# 24	01/29/2015	CK# 2637435		10,000.00		10,000.00	
Ocampo, Ma. Lina P.	DM III - IASO	Petty cash fund for IASO - SO# 29	01/30/2015	CK# 2637442		15,000.00		15,000.00	
Zabot, Mariou Aileen	EA V - OPCED	Petty cash fund for the Office of the President - SO# 41	01/30/2015	CK# 2637444		20,000.00		20,000.00	
Quita, BGen, Carlos F.	PM IV - SSD	Petty cash fund for SSD - SO# 023	01/26/2015	CK# 2614551		16,495.75		16,495.75	
Cepe, Richard Brian	OIC - LADD	Petty cash fund for LADD - SO# 42	01/30/2015	CK# 2637445		19,926.95	19,926.98	-	
Buensalida, Raul G.	Marketing Officer	Petty cash fund for Marketing Unit - SO# 15	01/26/2015	CK# 2614552		40,000.00		40,000.00	
China, John G.	SAPMD	Petty Cash Fund for SAPMD - SO# 30	01/28/2015	CK# 2637414		40,000.00		40,000.00	
Estanislao, Eivira V.	Corp Sec - OCBS	Petty cash fund for OCBS - SO# 031	01/28/2015	CK# 2637413		40,000.00		40,000.00	
Pabustian, Norma S.	DM III - TID	Petty cash fund for TID, OVP Finance, FMSD, COA and renovation/repair of Staffhouses - SO# 28	01/28/2015	CK# 2637415		50,000.00		50,000.00	
Perez, Arrey	DM III - BDD	Petty cash fund for BDD - SO# 016	01/14/2015	CK# 2614523		50,000.00		50,000.00	
Rubina, Hedda Lourdes	DM III - BD	Petty cash fund for BD - SO# 11	01/12/2015	CK# 2614452		50,000.00		50,000.00	
Cepe, Richard Brian	OIC - LADD	Petty cash fund for the segregation and tiling expenses for the LADD SCTXE-RRCW - SO# 43	01/30/2015	CK# 2637449		80,000.00	74,623.59	-	
Alvarez, Yigitil M.	DM III - ICTD	Petty cash fund for ICTD - SO# 39	02/16/2015	CK# 2637684		20,000.00		20,000.00	
Blingang, Joshua	OIC - BDOG	Petty cash fund for SSD - SO# 44	02/12/2015	CK# 2637554		25,000.00		25,000.00	
Macarhon, Tomas	PM IV - PMD	Petty cash fund for PMD and SRP - SO# 27	02/02/2015	CK# 2637486		30,000.00		30,000.00	
Macarhon, Tomas	PM IV - PMD	Petty cash fund for individual tiling, RPT & other related expenses of various BCDA housing and relocation sites - SO# 26	02/02/2015	CK# 2637476		30,000.00		30,000.00	
Atienza, Eleanor L.	VP - CSG	Petty cash fund for CSG - SO# 12	02/02/2015	CK# 2637489		40,000.00		40,000.00	
Blingang, Joshua	OIC - BDOG	Petty cash fund for Support services performed by GSD Clark - SO# 76	02/16/2015	CK# 2637673		40,000.00		40,000.00	
Blingang, Joshua	OIC - BDOG	Petty cash fund for Clark Green City PMD - SO# 62	02/12/2015	CK# 2637585		70,000.00		70,000.00	
Pala, Nancy V.	DM III - PPMMD	Petty cash fund for PPMMD and the different Bids & Awards Committees - SO# 43	02/05/2015	CK# 2637508		100,000.00		100,000.00	
Flores, Peter Paul Andrew T.	HEA - OP	Petty cash fund for LSD, Expropriation Cases and CJH Devco cases - SO# 32	02/02/2015	CK# 2637448		130,000.00		130,000.00	
Pala, Nancy V.	DM III - PPMMD	Petty cash fund for motorpool use - SO# 70	02/17/2015	CK# 2637682		190,000.00		190,000.00	
Quita, BGen, Carlos F.	PM IV - SSD	Cash advance for the Subsistence Allowance of SCAA - SCTXE for the period Feb 01-15, 2015	02/27/2015	CK# 2637789		234,000.00	225,000.00	-	
Francisco, Patrick Roehl	DM III - ODMD	Cash advance for the 2015 Physical Fitness Program - SO# 54	02/02/2015	CK# 2637475		250,000.00	9,000.00	-	
Quita, BGen, Carlos F.	PM IV - SSD	Cash advance for the Subsistence Allowance of SCAA - CGCP for the period Feb 01-15, 2015	02/27/2015	CK# 2637790		255,000.00	246,000.00	-	
Emriquez, Lorna A.	LADD	Petty cash fund for the segregation and tiling expenses for the LADD SCTXE-RRCW - SO#91	03/13/2015	CK# 2637986		110,000.00	9,000.00	-	
Quita, BGen, Carlos F.	PM IV - SSD	Cash advance for the Subsistence Allowance of SCAA - SCTXE for the period Feb 16-28, 2015	03/10/2015	CK# 2637913		200,200.00	192,400.00	-	
Quita, BGen, Carlos F.	PM IV - SSD	Cash advance for the Subsistence Allowance of SCAA - CGCP for the period Feb 16-28, 2015	03/10/2015	CK# 2637912		210,600.00	7,800.00	-	
Quita, BGen, Carlos F.	PM IV - SSD	Cash advance for the Subsistence Allowance of SCAA - SCTXE for the period Mar 1-15, 2015	03/26/2015	CK# 2638122		228,000.00	200,200.00	-	
Quita, BGen, Carlos F.	PM IV - SSD	Cash advance for the Subsistence Allowance of SCAA - CGCP for the period Mar 1-15, 2015	03/26/2015	CK# 2638123		234,000.00	10,400.00	-	
Sub-total					982,800.00	1,855,422.70	999,726.98	1,838,495.75	

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ADVANCES TO OFFICERS AND EMPLOYEES									
Buensalida, Raul G.	Marketing Officer	Cash advance re: BCD's support to Planning a Clean and Green Township - City Beautiful Manila 2015 on Feb 7, 2015 - SO# 34	01/30/2015	CK# 2637485		37,187.50	37,187.50	-	
Perez, Arrey	DM III - BDD	Cash advance re: official travel to Tokyo, Japan to be part of the Philippine official delegation to the Philippine Outbound Mission on Feb 8-13, 2015 - FTC# 05.	01/30/2015	JV# 2300002269		3,116.81		3,116.81	
Flores, Peter Paul Andrew T.	HEA - OP	Cash advance re: official travel to Tokyo, Japan to be part of the Philippine official delegation to the Philippine Outbound Mission on Feb 8-13, 2015 - FTC# 05.	01/30/2015	JV# 2300002261		2,779.13		2,779.13	
Polcarpio, Eduardo	PM IV - PSD	Cash advance re: official travel to Tokyo, Japan to be part of the Philippine official delegation to the Philippine Outbound Mission on Feb 8-13, 2015 - FTC# 05.	01/31/2015	JV# 2300002257		3,116.81	3,097.93	(0.00)	
Binggang, Joshua	OIC - BDOG	Cash advance re: official travel to Singapore to participate in the MIT's Most Inspirational Technology Conference from January 26-29, 2015 - FTC# 03.	01/23/2015	JV# 2300002265		63,258.79	62,912.27	0.00	
Macaron, Tomas	PM IV - FMD	Cash advance re: hauling services - SO# 417	01/05/2015	CK# 2614314		100,000.00	100,576.57	100,000.00	
Radoc, Nena	VP - FSG	Cash advance re: official travel to Singapore to participate in the MIT's Most Inspirational Technology Conference from January 26-29, 2015 - FTC# 03.	01/23/2015	JV# 2300002265		126,517.57	100,576.57	-	
Qulita, BGen. Carlos F.	PM IV - SSD	Cash advance for the procurement of carpentry tools and other materials for the fortification of the SCAA Detachments in Tarlac - SO# 40.	02/02/2015	CK# 2637479		29,500.00		29,500.00	
Binggang, Joshua	OIC - BDOG	Cash advance for Opening Competition CGC of Design Optimization of Conceptual Master Development of Clark Green City Project from January 19 - February 02, 2015 - SO# 60.	02/02/2015	CK# 2637447		100,000.00	72,495.20	27,504.80	
Casanova, Arnel Paciano T.	PEEO	Cash advance re: Official travel to Hongkong and Japan on February 8-13, 2015.	02/02/2015	JV# 2300002420		74,810.55	57,420.65	17,389.90	
Flores, Peter Paul Andrew	HEA - OP	Cash advance re: official travel to Hongkong, China to attend a business meeting with MTR Corp February 11-12, 2015.	02/04/2015	JV# 2300002428		(259.04)	(259.04)	-	
Polcarpio, Eduardo	PM IV - PSD	Cash advance to defray the miscellaneous expenses of the BCD's delegation in relation to the Philippine Outbound Mission on Feb 8-13, 2015 - SO# 63.	02/05/2015	JV# 2300002422		110,132.50	38,229.13	(0.00)	
Chan, Angelica	DMO III - FMD	Cash advance re: official travel to Bangkok, Thailand to attend the 1st Technical Training on Vacuum Sewer System organized by the GIZ Nexus Project in collaboration with Billinger Water Technologies on February 15-18, 2015 - FTC# 07.	02/10/2015	JV# 2300002421		10,015.19	9,962.53	(0.00)	
Paras, Vergel	DMO III - FMD	Cash advance re: official travel to Bangkok, Thailand to attend the 1st Technical Training on Vacuum Sewer System organized by the GIZ Nexus Project in collaboration with Billinger Water Technologies on February 15-18, 2015 - FTC# 07.	02/10/2015	JV# 2300002421		10,015.19	9,970.67	0.00	
Qulita, BGen. Carlos F.	PM IV - SSD	Cash advance to defray expenses of the Security Task Group of the BCD's Special Project in Baguio City - SO# 77.	02/23/2015	CK# 2637694		635,777.00	44.52	635,777.00	
Buensalida, Raul G.	Marketing Officer	Cash advance to defray expenses incurred during MOU signing for the proposed SNG Power Facility among BCD's, CDC and Biosyn powerGen, Inc. - SO# 89.	03/10/2015	CK# 2637906		32,000.00	24,548.06	-	
Flores, Peter Paul Andrew T.	HEA - OP	Cash advance re: official travel to Malaysia to participate in the visit of the assembly plant of Volkswagen from March 16-19, 2015.	03/17/2015	JV# 2300002544	19,625.68		19,740.16	0.00	
Polcarpio, Eduardo	PM IV - PSD	Cash advance to defray expenses related to PIPP TWG meeting on Apr 7-9, 2015 at Sta. Ana, Cagayan - SO# 95.	03/28/2015	CK# 2638121	18,000.00			18,000.00	

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Sandigan, Sheryl	Attorney - LSD	Cash advance for the registration fees of four (4) lawyers for the 15th National Convention of Lawyers scheduled on March 19-23, 2015 in Cebu City - SO# 86.	03/11/2015	CK# 26379222	24,000.00			24,000.00	
Quita, BGen. Carlos F.	PM IV - SSD	Cash advance for PR activities for John Hay issues - SO# 99 and SO# 103.	03/23/2015	CK# 2638126	263,000.00			263,000.00	
Sandigan, Sheryl	Attorney - LSD	Cash advance for the 15th National Convention of Lawyers scheduled on March 19-23, 2015 in Cebu City - SO# 86.	03/06/2015	CK# 2637886	43,200.00			43,200.00	
Policarpio, Eduardo	PM IV - PSD	Cash advance for the pre-planning sessions in March, April and May 2015 as preparatory activities for the Board Planning on June 02-05, 2015.	03/31/2015	CK# 2638168	75,000.00			75,000.00	
Buensalida, Raul G.	Marketing Officer	Cash advance re: official travel to Dubai UAE to participate in the Annual Investment Meeting (AIM) 2015 on March 28 to April 5, 2015.	03/05/2015	JV# 2300002652	134,103.53			134,103.53	
Casanova, Arnel Paciano	PCFO	Cash advance re: official travel to Dubai UAE to participate in the Annual Investment Meeting (AIM) 2015 on March 28 to April 5, 2015.	03/05/2015	JV# 2300002652	134,103.53		134,103.53	-	
Perez, Arrey	DM III - BDD	Cash advance re: official travel to Dubai UAE to participate in the Annual Investment Meeting (AIM) 2015 on March 28 to April 5, 2015.	03/18/2015	JV# 2300002651	135,250.36			135,250.36	
Sub-total					878,283.10	1,305,968.00	675,629.57	1,508,621.53	
TOTAL					1,861,083.10	3,161,390.70	1,675,356.55	3,347,117.28	

ADVANCES TO
PETTY CASH
FUND
OFFICERS AND
EMPLOYEES

Per Books 1,838,495.75 1,508,621.53
Per Schedule 1,838,495.75 1,508,621.53
Difference - -

Prepared by:


MARIA SONIA CERBAS
Accountant I

Certified correct by:


CLEMENCIA P. VICENTE
OIC - FMSD

Approved by:


NENA D. RADDOC
VP - FSG