

**NOTICE TO NEGOTIATE**

**Consulting Services for the Implementation of Acumatica Enterprise Resource Planning (ERP) System on Cloud for the Bases Conversion and Development Authority (BCDA), John Hay Management Corporation (JHMC) and Poro Point Management Corporation (PPMC)**

The Bases Conversion and Development Authority (BCDA), after two (2) failed biddings, invites Consultancy Firms to submit proposal for implementation of Acumatica ERP with an approved budget of **Four Million Four Hundred Sixty Thousand Pesos (PhP4,460,000.00), inclusive of all applicable taxes and fees.**

The scope of services includes:

- a. Project preparation
  - Creation of Project Management Plan
  - Preparation of Project Kick-Off Reports
- b. Business Blueprint
  - Business Blueprint Document
  - Business Process Master List
  - Gap Analysis Document
  - Customization List
  - Change Management Plan
- c. Design and Configuration
  - Roles and Access Rights of End-Users
  - Production ready/configured System
  - Creation of Sub-accounts and uploading of General Ledger accounts
  - Customized Forms
  - Complete System Development Documentation containing the features and functionalities, as well as all customizations
  - Customized Reports
  - Masterfile Data Migration
  - Go-Live Strategy
  - End User Training Materials
- d. Training and Testing
  - Completion of Training (Basic and Advanced)
  - End-Users Sign off
  - User Acceptance Test Completion Report
  - Final Data Build-Up (including the final sub-account structure) validated by the users
  - Final Masterfile Data Migration validated by the users
  - Initial Consolidation Template validated by the users

- e. Final Preparation for Go Live
- f. Product Roll Out
- g. BIR CAS Registration
- h. After-Project Service and Support
- i. Customization of Software

Consistent with Section V(D).1.b) ii. of Annex "H", Consolidated Guidelines for the Alternative Methods of Procurement of the 2016 Revised Implementing Rules and Regulations of Republic Act 9184, which requires: "the BAC shall invite at least three (3) consultants, including those disqualified in previous biddings for the project for negotiations to ensure effective competition. This notwithstanding, those who responded through any of the required postings shall be allowed to participate." BCDA now calls for the submission of Proposal Documents from those who are interested including the following listed consultants:

- 1. Digital Steer IT Solutions
- 2. Information Professionals, Inc.
- 3. AQ Software, Inc.
- 4. Octal Philippines, Inc.
- 5. Infrosoft International Solutions, Inc.
- 6. 9DotStrategies
- 7. Team Positive Solutions International, Inc.

BCDA will issue to the foregoing consultants or his/her authorized representative the Letter of Invitation and Proposal Documents on **04 May 2017**.

A complete set of Eligibility Documents may be downloaded from the PhilGEPS website ([www.philgeps.gov.ph](http://www.philgeps.gov.ph)) and from the BCDA website ([www.bcda.gov.ph](http://www.bcda.gov.ph)). BCDA will hold a Pre-Bid Conference on **10 May 2017 at 10:00 A.M.** at the address below.

Deadline for submission of technical and financial proposal shall be on **19 May 2017 at 10:00 A.M.** The opening of the proposal documents shall follow at **11:00 A.M.** on the same date.

The BCDA shall evaluate bids using the **Quality-Based Evaluation (QBE)**.

For further information, please contact BAC for Consulting Services Secretariat Mr. Jeff Randell B. Vinas at telephone number 575-1700, Fax No. 816-0996 or send an E-mail at [jbvinas@bcda.gov.ph](mailto:jbvinas@bcda.gov.ph).

**JOSHUA M. BINGCANG**  
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